

# Tamworth Farmers' Market Rules and Policies 2018-19

**Our Mission:** To increase the exchange of food and farm products in our region, encourage new farmers and producers, and help strengthen our local food community through a year-round direct marketplace.

## How to Apply

Fill out an application and mail to **Tamworth Farmers' Market, P.O. Box 25, Tamworth, NH 03886**. Vendor selection is on an individual basis and determined both by the quality of the products offered and by the need of the market and its customers. We will let you know whether you have been accepted as a vendor for this season, and for which market days, along with an invoice for your market fees. **Returning vendors must reapply every year.**

**The Tamworth Farmers' Market accepts local fresh farm and agricultural products and some prepared foods and non-farm artisan products. All vendors are expected to adhere to the market rules and definitions of products as listed below:**

**Local farm products-** "Local" means the State of NH. Exceptions to this rule will be accepted on a case-by-case basis.

**Fresh vegetables and fruits:** fruits and vegetables you grow yourself

**Other agricultural products:** such as wool, cut flowers, plants, soap, etc... that you raise and make yourself

**Dairy, meat, poultry:** You must meet the requirements of the NH Bureau of Food Protection Dept. of Health and Human Services and Dept. of Agriculture.

**Eggs, apples, cider, potatoes, honey, maple products and alcohol:** Inspection of farm commodities offered for sale within the state of NH to meet grade and quality standards is conducted by the Bureau of Markets, NH Dept. of Agriculture & Food. Alcohol is regulated by the NH State Liquor Commission.

**Prepared foods:** If you are selling prepared foods (including baked goods, preserves, sandwiches, soup etc...) YOU MUST LIST THE INGREDIENTS for each item in descending order by weight in a manner easily read by customers. Prepared foods must contain some local ingredients.

**Scale certification:** If you are selling products by weight you must have a scale that is legal for trade and certified by the Division of Weights and Measures, NH Dept. of Agriculture.

**Non farm products and products made by people other than you:** Let us know if you would like to represent another market vendor's wares. You may represent another vendor's goods provided they are labeled and do not make up more than 25% of your total. **You will need to provide the market with the name, address, phone number and email of the vendor you will be representing along with appropriate licenses.** You may sell non-agricultural products that you make yourself, provided they do not make up more than 25% of all your wares.

**You may only sell your approved products** If you would like to make changes to your approved market product list it must be re-approved by the managers before you come to market. This is important to avoid market saturation of any given product. We want all of you to make money.

**Pricing:** You must post prices for everything you offer for sale.

**NH Food Protection and Dept. of Agriculture Inspections:** Please be informed that we may be visited by the New Hampshire Dept. of Agriculture, Dept. of Health and Human Services and/or the Division of Weights and Measures at anytime.

**Product Liability:** We strongly recommend that you purchase product liability insurance.

**Selling/Leafleting:** Please conduct all your business transactions at your booth. No advertisement beyond your booth. Please no posting of political signs.

**Building and Grounds Rules for the Unitarian Church:** No smoking or alcohol consumption on Church property. Restrooms are available to vendors. Restrooms are not available to the public unless a UU volunteer is on duty.

## 2018-19 Market Schedule and Fees

**Fulltime Vendors:** Each 10x10 spot will be \$16. Payment will be due on or before the first market date of the season. Consistent tent locations will be given to fulltime vendors first.

**Craft and Guest Vendors:** Each 10x10 spot will be \$20. Please fill out the market application. You must provide your own tent and tables.

**Non-profit organizations and artisan demonstration vendors** are invited to reserve a space on one or more Saturdays. There is no fee. These spots are allocated on a first-come, first-served basis. Call Peg Loughran 323-2368 or Bob Streeter 323-2392 to schedule. Please no political party organizations

## Market Hours and Locations

9AM to 1PM rain or shine

**Outdoor Market-** Unitarian Church parking lot, Tamworth, NH (May-Oct.)

**Indoor Markets** – K.A. Brett School (Nov. and Dec.) and Tamworth Town House (Dec. 29,Jan-March)

**Set up and break down:** You must be set up by 8:45AM. All vendors are expected to stay until 1PM. Please bring your own canopy with a **MANDATORY set of four tent weights** to be used at all outdoor markets, and also provide your own tables. Please clean up your site after the market and remove all trash.

**Vendor Parking: New this year:** We will assign each vendor a parking location. We will ask you to move your car if you take customer parking. We need to provide as many customer parking spaces as possible. This is in the interest of YOUR pocket book.

## Cancellation Policy:

We ask that vendors make every effort not to miss a market. It doesn't look good to have empty spaces at the market or a lack of product!! **Please consider finding someone to run your stand in your absence. Please let us know and perhaps we can help make arrangements.** If you must miss a market, contact Bob Streeter 323-2392 or Peg Loughran 323-2368 as soon as possible (i.e. at the beginning of the week), **so we can find a guest vendor to fill your empty space.** Please do not call the day of the market to inform us that you will not be attending unless it is an emergency. If you do have an emergency on the day of the market please call Peg at 986-8381.

<http://www.tamworthfarmersmarket.org/>

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