

# **Tamworth Farmers' Market Vendor Policies** (updated January 2023)

**Our Mission:** To increase the exchange of food and farm products in our region, encourage new farmers and producers, and help strengthen our local food community through a year-round direct marketplace.

## **How to Apply**

Fill out an application and mail or email to the Tamworth Farmers' Market. Vendor selection is on an individual basis and determined both by the quality of the products offered and by the need of the market and its customers. We will let you know whether you have been accepted as a vendor and for which market days. **Returning vendors must reapply every year.**

## **Rules & Definitions**

**Local farm products:** "Local" means the State of NH. Exceptions to this rule will be accepted on a case-by-case basis.

**Fresh vegetables and fruits:** This means fruits and vegetables you grow yourself.

**Other agricultural products:** This means farm products such as wool, cut flowers, plants, soap and others that you raise and make yourself.

**Dairy, meat, poultry:** You must meet the requirements of the NH Bureau of Food Protection Dept. of Health and Human Services and Dept. of Agriculture.

**Eggs, apples, cider, potatoes, honey, maple products and alcohol:** Inspection of farm commodities offered for sale within the state of NH to meet grade and quality standards is conducted by the Bureau of Markets, NH Dept. of Agriculture & Food. Alcohol is regulated by the NH State Liquor Commission.

**Prepared foods:** If you are selling prepared foods (including baked goods, preserves, sandwiches, soup etc...) **YOU MUST LIST THE INGREDIENTS** for each item in descending order by weight in a manner easily read by customers. Prepared foods must contain some local ingredients.

**Scale certification:** If you are selling products by weight you must have a scale that is legal for trade and certified by the Division of Weights and Measures, NH Dept. of Agriculture.

**Non farm products and products made by people other than you:** Let us know if you would like to represent another market vendor's wares. You may represent another vendor's goods provided they are labeled and do not make up more than 25% of your total. **You will need to provide the market with the name, address, phone number and email of the vendor you will be representing along with appropriate licenses.** You may sell non-agricultural products that you make yourself, provided they do not make up more than 25% of all your wares.

**You may only sell your approved products:** If you would like to make changes to your approved market product list it must be re-approved by the managers before you come to market. This is important to avoid market saturation of any given product. We want all of you to make money.

**Pricing:** You must post prices for everything you offer for sale.

**NH Food Protection and Dept. of Agriculture Inspections:** Please be informed that we may be visited by the New Hampshire Dept. of Agriculture, Dept. of Health and Human Services and/or the Division of Weights and Measures at anytime.

**Product Liability:** We strongly recommend that you purchase product liability insurance.

**Selling/Leafleting:** Please conduct all your business transactions at your booth. No advertisement beyond your booth. Please no posting of political signs.

**Building & Grounds:** No smoking on UUFES property. A restroom is available to vendors.

## About the Market

**Vendors:** Each 10x10 spot is \$20 per market. Payment is due by the end of each market.

**Non-profit organizations** are invited to reserve a space on one or more Saturdays. There is no fee. These spots are allocated on a first-come, first-served basis. Call Bob Streeter at 323-2392 to schedule. Please no political party organizations.

**Hours:** Summer/Fall Markets are 9 am to Noon. Winter Markets are 10 am to Noon. Rain or shine.

**Location:** The summer & fall markets are located at the UUFES parking lot in Tamworth, 30 Tamworth Rd. The winter markets are located in the lot behind the Tamworth Town Offices, 84 Main St.

**Set up & break down:** You must be completely set up by market opening and are expected to stay until closing.

Please bring your own canopy with a **MANDATORY set of four, 15-pound tent weights.**

Please clean up your site after the market and remove all trash.

If your booth is generating trash you **MUST** provide a trash can.

## Cancellation Policy

We ask that vendors make every effort not to miss a market. It doesn't look good to have empty spaces at the market or a lack of product!! **Please consider finding someone to run your stand in your absence. Please let us know and perhaps we can help make arrangements.**

If you must miss a market, contact Annie Burke at 603-244-0495

or email [farmersmarkettamworth@gmail.com](mailto:farmersmarkettamworth@gmail.com) as soon as possible (i.e. at the beginning of the week), **so we can find a guest vendor to fill your empty space.** Please do not call the day of the market to inform us that you will not be attending unless it is an emergency.

If you do have an emergency on the day of the market please call or text Annie Burke at 603-244-0495.

<http://www.tamworthfarmersmarket.org/>

<https://www.facebook.com/TamworthFarmersMarket>

[farmersmarkettamworth@gmail.com](mailto:farmersmarkettamworth@gmail.com)